

**Subject card**

<b>Subject name and code</b>	Administrative law - auditorium classes, PG_00133810						
<b>Field of study</b>	Taxes and Tax Consultancy						
<b>Date of commencement of studies</b>	October 2024	<b>Academic year of realisation of subject</b>			2024/2025		
<b>Education level</b>	undergraduate studies	<b>Subject group</b>			Obligatory subject group in the field of study		
<b>Mode of study</b>	full-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	1	<b>Language of instruction</b>			Polish polish		
<b>Semester of study</b>	1	<b>ECTS credits</b>			3.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>					
<b>Conducting unit</b>	Katedra Prawa Administracyjnego -> Faculty of Law and Administration						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		dr Paulina Glejt-Uziębło				
	<b>Teachers</b>		mgr Karol Ważny				
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	30		0.0		45.0	75
<b>Subject objectives</b>	The aim of the course is to familiarize students with the basic concepts and structures of administrative law, including the systemic law of administration, as well as to familiarize them with the content of selected acts in the field of the detailed part of administrative law.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PiDPL3_W03] He/she has elementary knowledge of the subject of regulation of selected branches of law, other than the law of public tributes	The student has basic knowledge of the concepts and structures of administrative law, including the systemic law of administration, the tasks, competences and forms of operation of public administration bodies, the types of sources of administrative law, the content of selected acts in the field of the detailed part of administrative law.	[SW4] test/exam - oral or written
	[PiDPL3_U03] The graduate can communicate using specialized legal, financial and tax terminology	The student is able to communicate using specialized legal and administrative terminology.	[SU4] test/exam - oral or written
	[PiDPL3_U07] He/she can plan and implement independently the need for lifelong learning	The student is able to independently plan and implement the need to learn issues related to administrative law and the functioning of public administration bodies throughout their life.	[SU1] oral statement/conversation/discussion
	[PiDPL3_K01] The graduate understands the complexity of problems occurring in the field of tax law, finance and accounting and related disciplines, and therefore is ready to assess the problems critically. He/she understands the importance of knowledge in solving cognitive and practical problems and - in case of difficulties with solving the problem independently - consulting experts in tax law, finance, accounting and related disciplines (especially scientists, expert tax advisors, lawyers dealing with disciplines other than tax law and balance sheet), and, if necessary, also expert specialists in disciplines other than legal and economic sciences	The student understands the complexity of issues and problems occurring in the field of administrative law, therefore he is ready to critically evaluate his knowledge and received content in this area.  The student understands the importance of knowledge in solving cognitive and practical problems and - in case of difficulties in solving the problem independently - seeking the opinion of experts dealing with administrative law and related disciplines (especially scientists, experienced officials, lawyers dealing with disciplines other than administrative law), and, if necessary, also expert specialists in disciplines other than legal and economic sciences.	[SK4] test/exam - oral or written
	[PiDPL3_W05] The graduate demonstrates knowledge of the principles and ethical standards related to taxes and tax law	The student has structured knowledge of the principles and ethical norms related to administrative law in the context of taxes and tax law.	[SW1] oral statement/conversation/discussion
	[PiDPL3_U06] He/she can plan and organize work individually and in a team, as well as cooperate with other people as part of team work, in particular relevant for the application of tax and balance sheet law (also interdisciplinary work, in particular legal and economic)	The student is able to plan and organize individual and team work, as well as cooperate with other people as part of team work, especially when the work is related to legal and administrative issues.  The student is able to independently plan and implement the need to learn issues related to administrative law and the functioning of public administration bodies throughout their life.	[SU1] oral statement/conversation/discussion
Subject contents	PART I Public administration body - concept, features, divisions; Other entities carrying out tasks in the field of administrative law (in particular: administrative establishment, professional self-government bodies, social organizations); Local government system - basic assumptions, local government administration bodies; Territorial divisions; PART II Selected issues in the field of administrative (substantive) law - basic assumptions; I. Freedoms, rights and obligations of citizens in the order of administrative law: - Polish citizenship; - The right to create foundations; - The right to associate; - Freedom of assembly; - The right to change your name and surname; - Civil status records; - The right to public information and protection of personal data and classified information; II. Selected problems in the field of real estate management: - Real estate management - general characteristics; - Expropriation of real estate; - Division, consolidation and division of real estate; - The institution of an adjacency fee III. Selected problems in the field of spatial development and construction law. - Spatial planning at the central and voivodeship level - general characteristics; - Spatial planning in the commune: local spatial development plan, system of decisions on development conditions; - Basic issues of construction law.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		50.0%	100.0%

Recommended reading	Basic literature	During classes, students use normative acts regulating issues covered by the program content and selected case law. J. Zimmermann, Prawo administracyjne, Wolters Kluwer (current edition); E. Bojanowski, K. Żukowski (eds.), Leksykon prawa administracyjnego. 100 podstawowych pojęć, Warszawa 2009; T. Bąkowski, K. Żukowski (eds.), Leksykon prawa administracyjnego materialnego. 100 podstawowych pojęć, Warszawa 2016;
	Supplementary literature	M. Stahl (ed.), Prawo administracyjne. Pojęcia, instytucje, zasady w teorii i orzecznictwie, Wolters Kluwer, (current edition);  M. Wierzbowski red.), Prawo administracyjne, Wolters Kluwer, (current edition);  H. Izdebski, Introduction to public administration and administrative Law, Liber (current edition);
	eResources addresses	Adresy na platformie eNauczanie:
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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