

Subject card

Subject name and code	Drafting contracts and pleadings in civil matters - auditorium classes, PG_00138412						
Field of study	Law						
Date of commencement of studies	October 2023	Academic year of realisation of subject			2027/2028		
Education level		Subject group			Optional subject group		
Mode of study	part-time studies	Mode of delivery			at the university		
Year of study	5	Language of instruction			Polish		
Semester of study	9	ECTS credits			3.0		
Learning profile	academic	Assessment form					
Conducting unit	Katedra Prawa Cywilnego -> Faculty of Law and Administration						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Mateusz Kosmol				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	15.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		60.0	75
Subject objectives	The aim of the course is to familiarize students with the process of drafting contracts and legal pleadings in civil cases.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PRAWOJ5_UW01] He/she has advanced skills in observation and interpretation of social phenomena, analyzes their connections with various areas, activity of legal science and the related disciplines	Possesses advanced skills in observing and interpreting social phenomena, analyzing their connections with various areas and branches of law, as well as related disciplines.	[SU4] test/exam - oral or written
	[PRAWOJ5_KO03] He/she is prepared for active participation in groups, organizations and institutions connected with law, is also able to communicate with specialists and non-specialists in the field of law	Is ready to actively participate in groups, organizations, and institutions engaged in professional activities related to civil law, while also being capable of communicating with both specialists and non-specialists in the field of civil law.	[SK4] test/exam - oral or written
	[PRAWOJ5_KR06] He/she behaves in ethical and professional way, follows the principles of ethics	Is convinced of the importance of behaving ethically and professionally, and acts in accordance with ethical principles.	[SK4] test/exam - oral or written
	[PRAWOJ5_UW03] The graduate demonstrates deepened skills of using complex theoretical points of view to analyze, interpret and plan strategies of legal activities; solves concrete problems connected with the creation, application and interpretation of legal regulations, anticipates the course of their solution and predicts the effects of planned activities	Is able to apply complex theoretical approaches to analyze, interpret, and design legal action strategies; is capable of generating solutions to specific legal problems, forecasting the course of their resolution, and anticipating the outcomes of planned actions.	[SU4] test/exam - oral or written
	[PRAWOJ5_WK12] He/she has knowledge of occupational health and safety in public administration institutions	Has knowledge of health and safety regulations in public administration institutions.	[SW4] test/exam - oral or written
	[PRAWOJ5_WG09] He/she demonstrates deepened and systematic knowledge about the processes of changes of political systems and of individual authorities, as well as the consequences of these changes	Has in-depth and organized knowledge of the processes of change in systems of governance and their individual branches, as well as the consequences of these changes.	[SW4] test/exam - oral or written
	[PRAWOJ5_WG07] The graduate knows methods and tools, including techniques of data and information acquisition, as well as research methods appropriate for the field of study and the related disciplines	Has knowledge of the methods and tools, including techniques for data and information acquisition, as well as research methods appropriate for legal sciences and other related disciplines, including those from other fields of study.	[SW4] test/exam - oral or written
	[PRAWOJ5_UK09] He/she demonstrates wide skills in preparing speeches in the field of law in Polish and foreign language	Possesses advanced skills in preparing oral presentations, in both Polish and a foreign language, in the field of civil law and related disciplines.	[SU4] test/exam - oral or written
	[PRAWOJ5_WK11] The graduate has deepened knowledge of the principles of creating and developing basic forms of individual entrepreneurship.	Has an advanced understanding of the principles of creating and developing fundamental forms of individual entrepreneurship.	[SW4] test/exam - oral or written
	[PRAWOJ5_UO11] He/she can work well in a team and can coordinate the team's work when solving legal problems, interpreting legal acts, and preparing written or oral opinions on a matter.	Can collaborate effectively in a team and coordinate the team's work in solving legal problems, interpreting legal acts, and preparing written or oral positions on a given matter.	[SU4] test/exam - oral or written
	[PRAWOJ5_WK10] He/she understands and knows the basic concepts and principles of industrial property protection and copyright law, as well as understands the need for proper protection of intellectual property and managing its resources	Understands the fundamental concepts and principles related to industrial property protection and copyright law, as well as the necessity for adequate protection of intellectual property and the management of its resources.	[SW4] test/exam - oral or written
	[PRAWOJ5_UW02] The graduate utilizes theoretical knowledge in legal science and the connected academic disciplines to analyze and interpret complex legal issues	Is able to apply and integrate theoretical knowledge from the field of civil law and related scientific disciplines to analyze and interpret complex legal problems.	[SU4] test/exam - oral or written

Course outcome	Subject outcome	Method of verification
[PRAWOJ5_KO04] The graduate is ready to prepare own projects connected with the creation, application and interpretation of legal regulations, including projects co-financed by the European Union's funds	Is ready to undertake the preparation of their own social projects, taking into account legal, economic, and political aspects, including the preparation and implementation of projects co-financed by European Union funds.	[SK4] test/exam - oral or written
[PRAWOJ5_WG05] The graduate demonstrates systematic knowledge about the types of legal relations and the governing regularities	Has organized knowledge of the types of legal relations and the principles governing them.	[SW4] test/exam - oral or written
[PRAWOJ5_KR05] He/she prepares responsibly to his/her work; can determine priorities in work and plan work appropriately	Responsibly prepares for their work, is able to set priorities, and plans their tasks accordingly.	[SK4] test/exam - oral or written
[PRAWOJ5_UU12] He/she acquires knowledge efficiently and develops his/her professional skills using various sources (in native and foreign language) and modern technologies	Is able to efficiently acquire knowledge and develop professional skills by utilizing various sources (in both the native and foreign languages) and modern technologies.	[SU4] test/exam - oral or written
[PRAWOJ5_KR07] The graduate is ready to take up professional challenges, takes up efforts and is persistent in the implementation of individual and group activities in the creation, application or interpretation of legal regulations and related sciences	Is ready to take on professional challenges, demonstrates effort, and exhibits perseverance in carrying out both individual and team activities in the field of civil law and related disciplines.	[SK4] test/exam - oral or written
[PRAWOJ5_WG01] The graduate demonstrates deepened and systematic knowledge about the character of legal science, its place in the system of sciences and mutual relations.	Has in-depth and well-structured knowledge of the nature of legal sciences, their place within the system of sciences, and their relationship to other disciplines.	[SW4] test/exam - oral or written
[PRAWOJ5_UW06] The graduate is able to assess the usefulness of typical procedures and good practice in the implementation of tasks connected with various spheres connected with law and related fields	Is able to assess the usefulness of typical procedures and best practices for carrying out complex tasks related to various areas of law and related fields.	[SU4] test/exam - oral or written
[PRAWOJ5_KK02] He/she is aware of the necessity to widen professional competences and qualifications, to improve skills, is able to indicate the direction of own development and education independently in widened and deepened way	Is aware of the necessity to expand professional competencies and qualifications, as well as to improve skills, and is capable of independently setting directions for their own development and education at an advanced and in-depth level.	[SK4] test/exam - oral or written
[PRAWOJ5_UW05] He/she can observe and analyze moral, ethical and legal dilemmas in professional work	Is able to recognize, analyze, and diagnose moral and legal dilemmas in professional work.	[SU4] test/exam - oral or written
[PRAWOJ5_UW07] He/she has the skills in understanding and analyzing social phenomena and utilizing this analysis in his/her professional work.	Possesses developed skills in understanding and analyzing social phenomena and utilizing this analysis in professional work.	[SU4] test/exam - oral or written
[PRAWOJ5_KK01] The graduate is deeply aware of the level of his/her knowledge and skills, and also understands the need of lifelong learning	Possesses an advanced awareness of the level of their knowledge and skills, and understands the need for lifelong learning.	[SK4] test/exam - oral or written
[PRAWOJ5_WG02] He/she knows wide terminology and concepts in the scope of law and connected disciplines	Has an advanced knowledge of terminology and concepts in the field of civil law and related disciplines.	[SW4] test/exam - oral or written
[PRAWOJ5_UK08] The graduate has wide skills to prepare written works connected with the work of a lawyer in Polish and foreign language	Possesses advanced skills in preparing various written works in both Polish and a foreign language related to their professional work.	[SU4] test/exam - oral or written

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	[PRAWOJ5_WG06] He/she has systematic knowledge about the man as the subject establishing social structures and principles of their operation and about the man as the individual operating in these structures	Has organized knowledge about the individual as a subject constituting social structures and the principles governing their functioning, as well as about the individual as a unit operating within these structures.	[SW4] test/exam - oral or written
	[PRAWOJ5_WG04] He/she knows the system of Polish law, mutual connections within the system and connections of Polish law with the European Union law and international law	Has knowledge of the Polish legal system, the interconnections within this system, as well as the links between Polish law, European Union law, and international law.	[SW4] test/exam - oral or written
	[PRAWOJ5_WG03] He/she demonstrates deepened knowledge about the political system in Poland, about individual authorities with particular consideration of legislative authority and the judiciary,	Has in-depth knowledge of the system of governance in Poland and the individual branches of power, with particular emphasis on the legislative and judicial branches.	[SW4] test/exam - oral or written
	[PRAWOJ5_WK13] He/she has advanced knowledge of the functioning of professional self-governments in legal professions, is familiar with the principles of judges' and prosecutors' professions, and has knowledge of the organization of the judiciary in Poland.	Has in-depth knowledge of the functioning of professional self-governing bodies in legal professions, understands the rules governing the professions of judge and prosecutor, and possesses knowledge of the organization of the judiciary in Poland.	[SW4] test/exam - oral or written
	[PRAWOJ5_UW04] He/she efficiently observes and analyzes moral, ethical and legal dilemmas in professional work	Effectively applies legal and professional principles and norms in their professional activities.	[SU4] test/exam - oral or written
	[PRAWOJ5_WG08] He/she has deepened knowledge of sources of Polish law, its changes and processes of law formation	Has in-depth knowledge of the sources of Polish law, its amendments, and the legislative process.	[SW4] test/exam - oral or written
Subject contents	<p>Part One - Contracts:</p> <ol style="list-style-type: none"> 1. General information about contracts. 2. Classification of contracts. 3. Drafting individual contractual clauses (e.g., force majeure clause, salvatory clause, etc.). 4. Drafting specific contracts (e.g., sales contract, service agreement, etc.). <p>Part Two - Legal Pleadings:</p> <ol style="list-style-type: none"> 1. General information about legal pleadings. 2. Classification of legal pleadings. 3. Drafting specific legal pleadings (e.g., complaint, appeal, etc.). 		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written colloquium	51.0%	100.0%
Recommended reading	Basic literature	Literature used during the course:	
		<ol style="list-style-type: none"> 1. A. Cempura, A. Kasolik, Metodyka sporządzania umów gospodarczych, current edition 2. A. Cempura, A. Kasolik, Metodyka sporządzania pism procesowych w sprawach karnych, cywilnych, gospodarczych i administracyjnych, current edition 	

	Supplementary literature	Additional literature: 1. A. Kurczuk-Samodulska, K. Kuszlewicz, Umowy Gospodarcze w przykładach i wzorach, current edition 2. M. Białecki, A. Klich, A. Zieliński, Pisma procesowe w sprawach cywilnych z objaśnieniami i wzorami do pobrania, current edition
	eResources addresses	Adresy na platformie eNauczanie:
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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