

Subject card

Subject name and code	Organization and functioning of local self-government - lecture, PG_00138432						
Field of study	Law						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2028/2029		
Education level	uniform Master's studies	Subject group			Optional subject group		
Mode of study	part-time studies	Mode of delivery			at the university		
Year of study	5	Language of instruction			Polish		
Semester of study	9	ECTS credits			3.0		
Learning profile	academic	Assessment form			exam		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Radosław Giętkowski				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		60.0	75
Subject objectives	The aim of the course is to provide comprehensive knowledge of the local government system in Poland, including the tasks of local government units, their authorities and the principles of operation of these units.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PRAWOJ5_KO04] The graduate is ready to prepare own projects connected with the creation, application and interpretation of legal regulations, including projects co-financed by the European Union's funds	is ready to prepare and implement local government projects co-financed by the European Union	[SK7] entries and opinions in the internship diary
	[PRAWOJ5_KR06] He/she behaves in ethical and professional way, follows the principles of ethics	appreciates the importance of official ethics for the proper functioning of local government	[SK1] oral statement/conversation/discussion
	[PRAWOJ5_KR07] The graduate is ready to take up professional challenges, takes up efforts and is persistent in the implementation of individual and group activities in the creation, application or interpretation of legal regulations and related sciences	not applicable	[SK4] test/exam - oral or written
	[PRAWOJ5_UW01] He/she has advanced skills in observation and interpretation of social phenomena, analyzes their connections with various areas, activity of legal science and the related disciplines	is able to assess the facts relating to the organisation and functioning of local government in the light of the legal norms in force	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written
	[PRAWOJ5_KK01] The graduate is deeply aware of the level of his/her knowledge and skills, and also understands the need of lifelong learning	understands the need to update knowledge of local government law and the actual functioning of local government	[SK1] oral statement/conversation/discussion [SK4] test/exam - oral or written
	[PRAWOJ5_KK02] He/she is aware of the necessity to widen professional competences and qualifications, to improve skills, is able to indicate the direction of own development and education independently in widened and deepened way	not applicable	[SK4] test/exam - oral or written
	[PRAWOJ5_WK12] He/she has knowledge of occupational health and safety in public administration institutions	not applicable	[SW3] text preparation/written work
	[PRAWOJ5_UW02] The graduate utilizes theoretical knowledge in legal science and the connected academic disciplines to analyze and interpret complex legal issues	is able to use and integrate theoretical knowledge in order to analyse and interpret complex problems in the field of local government law	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written
	[PRAWOJ5_UW05] He/she can observe and analyze moral, ethical and legal dilemmas in professional work	is able to perceive, analyse and diagnose dilemmas in the sphere of official ethics and local government law	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written
	[PRAWOJ5_KR05] He/she prepares responsibly to his/her work; can determine priorities in work and plan work appropriately	not applicable	[SK4] test/exam - oral or written
	[PRAWOJ5_UW06] The graduate is able to assess the usefulness of typical procedures and good practice in the implementation of tasks connected with various spheres connected with law and related fields	is able to assess which legal regulations and good practices serve the development of local self-government	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written
	[PRAWOJ5_UK09] He/she demonstrates wide skills in preparing speeches in the field of law in Polish and foreign language	is able to give an oral interpretation of local government legislation	[SU1] oral statement/conversation/discussion
	[PRAWOJ5_UK08] The graduate has wide skills to prepare written works connected with the work of a lawyer in Polish and foreign language	can provide a written interpretation of local government legislation	[SU3] text preparation/written work
	[PRAWOJ5_WG05] The graduate demonstrates systematic knowledge about the types of legal relations and the governing regularities	has a structured knowledge of the types of legal relationships that exist in local government	[SW4] test/exam - oral or written

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[PRAWOJ5_KO03] He/she is prepared for active participation in groups, organizations and institutions connected with law, is also able to communicate with specialists and non-specialists in the field of law	is able to communicate about local government law with both legal and non-legal professionals	[SK1] oral statement/conversation/discussion
[PRAWOJ5_WG09] He/she demonstrates deepened and systematic knowledge about the processes of changes of political systems and of individual authorities, as well as the consequences of these changes	is familiar with the development of local government law	[SW4] test/exam - oral or written
[PRAWOJ5_UU12] He/she acquires knowledge efficiently and develops his/her professional skills using various sources (in native and foreign language) and modern technologies	be able to search for sources of local government law and local government literature and case law	[SU8] observation of student's independent or team work
[PRAWOJ5_UO11] He/she can work well in a team and can coordinate the team's work when solving legal problems, interpreting legal acts, and preparing written or oral opinions on a matter.	is able to coordinate the work of the team in solving legal problems in the field of local government law	[SU8] observation of student's independent or team work
[PRAWOJ5_WG07] The graduate knows research methods and tools, including techniques of data and information acquisition, as well as research methods appropriate for the field of study and the related disciplines	knows research methods specific to local government law	[SW4] test/exam - oral or written
[PRAWOJ5_WG06] He/she has systematic knowledge about the man as the subject establishing social structures and principles of their operation and about the man as the individual operating in these structures	knows the importance of the inhabitants of local government units for the functioning of these units	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work
[PRAWOJ5_WG04] He/she knows the system of Polish law, mutual connections within the system and connections of Polish law with the European Union law and international law	is able to place local government law and its norms in the Polish legal system and to present the influence of European Union law and international law on local government law	[SW4] test/exam - oral or written
[PRAWOJ5_WG08] He/she has deepened knowledge of sources of Polish law, its changes and processes of law formation	has an in-depth knowledge of the sources of local government law	[SW4] test/exam - oral or written
[PRAWOJ5_UW04] He/she efficiently observes and analyzes moral, ethical and legal dilemmas in professional work	makes good use of local government legislation	[SU1] oral statement/conversation/discussion
[PRAWOJ5_UW07] He/she has the skills in understanding and analyzing social phenomena and utilizing this analysis in his/her professional work.	is able to assess the legal solutions concerning local self-government in Poland	[SU1] oral statement/conversation/discussion [SU4] test/exam - oral or written
[PRAWOJ5_WG03] He/she demonstrates deepened knowledge about the political system in Poland, about individual authorities with particular consideration of legislative authority and the judiciary,	is able to place the local self-government in the system of power in Poland and present the structure, tasks and principles of functioning of local self-government authorities	[SW4] test/exam - oral or written
[PRAWOJ5_WK10] He/she understands and knows the basic concepts and principles of industrial property protection and copyright law, as well as understands the need for proper protection of intellectual property and managing its resources	not applicable	[SW4] test/exam - oral or written

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	[PRAWOJ5_WK11] The graduate has deepened knowledge of the principles of creating and developing basic forms of individual entrepreneurship.	not applicable	[SW4] test/exam - oral or written
	[PRAWOJ5_WK13] He/she has advanced knowledge of the functioning of professional self-governments in legal professions, is familiar with the principles of judges' and prosecutors' professions, and has knowledge of the organization of the judiciary in Poland.	not applicable	[SW4] test/exam - oral or written
	[PRAWOJ5_WG02] He/she knows wide terminology and concepts in the scope of law and connected disciplines	knows the terminology and concepts of local government law	[SW4] test/exam - oral or written
	[PRAWOJ5_WG01] The graduate demonstrates deepened and systematic knowledge about the character of legal science, its place in the system of sciences and mutual relations.	not applicable	[SW4] test/exam - oral or written
	[PRAWOJ5_UW03] The graduate demonstrates deepened skills of using complex theoretical points of view to analyze, interpret and plan strategies of legal activities; solves concrete problems connected with the creation, application and interpretation of legal regulations, anticipates the course of their solution and predicts the effects of planned activities	is able to generate solutions to specific problems in the field of local government law and predict the course of their solution and foresee the consequences of planned actions	[SU4] test/exam - oral or written
Subject contents	<p>I. Introductory issues. The concept and types of self-government The organisation and functioning of local self-government 2. Local self-government in the system of public authorities 3. Local self-government and the system principles of a modern state 4. Traditions of local self-government in Poland 5. Sources of local self-government law 6. General characteristics of local self-government in the III RP</p> <p>II. Commune 1: general issues 2: formation, abolition, division, merger, change of commune boundaries 3: tasks of commune 4: forms of direct democracy (consultations, referendum, elections) 5: commune authorities (commune council, wójt/mayor/president of a city) and their auxiliary apparatus 6: auxiliary units of communes 7: communes of special character (the city of Warsaw, spa communes)</p> <p>III. Poviats 1) General issues 2) Creation, abolition, division, merger, change of poviat boundaries 3) Tasks of the poviat 4) Forms of direct democracy 5) Poviat authorities (poviat council, poviat management board, staroste) and their supporting apparatus 6) City with poviat rights as a special type of poviat</p> <p>IV. Self-governing voivodships 1) General issues 2) Creation, abolition, division, merger, change of borders of voivodships 3) Tasks of self-governing voivodships 4) Forms of direct democracy 5) Authorities of self-governing voivodships (voivodship council, voivodship board, voivodship marshal) and their supportive apparatuses</p> <p>V. Local government employees</p> <p>VI. Anti-corruption in local government 1. Anti-corruption restrictions on councillors 2. Anti-corruption restrictions on other officers 3. Obligation to submit asset declarations</p> <p>VII. Acts of local self-government 1. Legal basis for enactment 2. Area of validity 3. Classification of acts 4. Relations between acts 5. Rules of promulgation and entry into force</p> <p>VIII. Local government property 1) The concept of local government property 2) Acquisition of local government property 3) The principles of local government property management</p> <p>IX. Economic activity and finance of local government units - outline of issues</p> <p>X. Local government and the right to public information</p> <p>XI. Forms of cooperation of local self-government units 1. National forms of cooperation (unions, metropolitan union, associations and others) 2. International cooperation of local self-government units (international associations of local and regional communities, international institutions representing local self-government units)</p> <p>XII. Citizens' right to challenge resolutions of local self-government bodies</p> <p>XIII. Supervision over activities of local self-government units 1. Objectives and criteria of supervision 2. Bodies of supervision 3. Scope of supervision 4. Supervisory measures (informational, advisory, corrective and personal measures) 5. Judicial review of supervisory decisions</p>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	8-10 short essay questions	51.0%	100.0%

Recommended reading	Basic literature	H. Izdebski, Samorząd terytorialny. Pionowy podział władzy, Warszawa 2020 B. Dolnicki, Samorząd terytorialny, Warszawa [latest edition] Prawo samorządu terytorialnego, ed. M. Chmaj, Warszawa 2013
	Supplementary literature	I. Lipowicz, Samorząd terytorialny XXI wieku, Warszawa 2019 R. Gawłowski, K. Makowski, M. Nowosielski, Samorząd terytorialny w Polsce. Ustrój. Organizacja. Działanie, Warszawa 2023 R. Giętkowski, Prawnoorganizacyjna odpowiedzialność pracowników samorządowych, Gdańskie Studia Prawnicze 2012, vol. XXVIII R. Fenney, Essential local government, London 1998
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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