University of Gdańsk

Subject card

Subject name and code	Project Management, PG_00139222		
Field of study	German Studies		
Date of commencement of studies	October 2024	Academic year of realisation of subject	2026/2027
Education level	Bachelor's studies	Subject group	Obligatory subject group in the field of study Optional subject group Humanistic-social subject group
Mode of study	full-time studies	Mode of delivery	at the university
Year of study	3	Language of instruction	Polish Polish - 80% German - 10% English - 10 %
Semester of study	5	ECTS credits	2.0
Learning profile	academic	Assessment form	credit
Conducting unit	Division of German Language and Translation Studies -> Institute of German Philology -> Faculty of Languages -> Rector		
Name and surname of lecturer (lecturers)	Subject supervisor	dr Izabela Kujawa	
	Teachers		

Lesson types

Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
Number of study hours	30.0	0.0	0.0	0.0	0.0	30

E-learning hours included: 0.0

Additional information:

Practical exercises on selected aspects of project management:

- Lecture with a multimedia presentation
- individual and group work on project
- Problem-solving

Learning activity and number of study hours

Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
Number of study hours	30	2.0	18.0	50

Subject objectives

The aim of the course is to equip students with the knowledge and skills necessary for effective project planning, execution, and management:

- Understanding the fundamentals of project management, including its principles, methodologies, and tools.
- Developing competencies in planning, scheduling, budgeting, and resource allocation.
- Enhancing skills in teamwork and leadership within a project context.
- Applying project management techniques through practical assignments and case studies.
- Preparing students for a professional career in this field or in business in general.

Learning outcomes

Course outcome	Subject outcome	Method of verification
[FGL3_U08] Is able to use concepts from the field of the chosen specialization and to apply linguistic knowledge (unders too dasforeign language competence) in typical professional situations.	is able to apply concepts from the fields of business and economics when planning, implementing and finalising various types of projects.	[SU1] oral statement/conversation/ discussion [SU2] presentation/project/paper/ report [SU5] implementation of a problem task
[FGL3_W14] Understands the diversity of information sources, the complex nature of language, its complexity, the ways in which language functions in different spheres of communication and the historical variability of meanings in German.	is aware of the importance of diversity in information and communication, and of the role of language in the planning and implementation of various types of projects.	[SW1] oral statement/ conversation/discussion [SW2] presentation/project/paper/ report [SW5] implementation of a problem task
[FGL3_U04] Is able to use methods and tools typical of their chosen specialization, i.e.: translation, foreign language teaching methodology or business and economy.	knows the research tools and methods typical for the field of business and economy, and is able to use them practically	[SU2] presentation/project/paper/ report [SU5] implementation of a problem task
[FGL3_W08] Has knowledge of the interrelationships of Germanic philology with related humanities and social sciences. Has a basic knowledge of the participants in cultural, educational and business-economic activities, and knows and understands the basic principles of the creation and development of various forms of entrepreneurship.	knows and understands the basic principles of creating and developing various types of projects.	[SW1] oral statement/ conversation/discussion [SW5] implementation of a problem task
[FGL3_W04] Knows and understands German terminology in their chosen specialisation, i.e.: translation theory, didactics or business and economy.	knows and understands specialized vocabulary in the fields of business and economy, including German terminology.	[SW1] oral statement/ conversation/discussion [SW5] implementation of a problem task
[FGL3_U17] Can appropriately plan and determine priorities for the realization of a task defined by him/herself, together with others or by others; can cooperate with other students in team tasks and projects.	is able to plan individual stages of a task and set priorities in work to achieve a goal defined by themselves	[SU2] presentation/project/paper/ report [SU5] implementation of a problem task [SU6] demonstration of practical skills

Subject contents

Introduction to Project Management

- Definition of a project and project management
- The role of the project manager
- Basic principles and methodologies
- Project life cycle
- Project management methodologies
- Principles of project management
- Project planning
- Defining project objectives
- Project scope and work breakdown structure (WBS)
- Creating project schedules
- Project budgeting
- Resource management
- Managing project teams
- Roles and competencies of team members
- Risk management (identification of project risks, risk analysis and assessment, risk management strategies)
- Project execution and monitoring (project control techniques)
- Communication management (project communication plan, communication tools and techniques, role of communication in project management)
- Project closure (project performance evaluation, project documentation)
- Case studies (practical project management exercises/simulations)

Prerequisites and co-requisites

Completion of business and economics specialization courses from the second year of studies

Assessment methods and criteria

Subject passing criteria	Passing threshold	Percentage of the final grade
presentation	51.0%	50.0%
project	51.0%	50.0%

<table>
<tr><td rowspan="3">Recommended reading</td><td>Basic literature</td><td>• Wysocki R.K., McGary R., Efektywne zarządzanie projektami. Wydanie VII, Helion, 2017
• Żmigrodzki M., Zarządzanie projektami dla początkujących. Jak zmienić wyzwanie w proste zadanie. Wydanie II Helion, 2018
• Project Management Institute (2013), A Guide to the Project Management Body of Knowledge, Fifth Edition, wydanie polskie, Warszawa: PMI/MT&DC
• PRINCE2 (2014), Skuteczne zarzadzanie projektami, Londyn: The Stationery Office
• D. Lock, Podstawy zarzadzania projektami, PWE, Warszawa 2009
• J. Kisielnicki, Zarzadzanie projektami, Oficyna a Wolters Kluwer, Warszawa 2011</td></tr>
<tr><td>Supplementary literature</td><td>• Żmigrodzki M., W tym szaleństwie jest metoda. Powieść o zarządzaniu projektami. Helion, 2019
• Kerzner H., Zarządzanie projektami. Studium przypadków, Helion, 2005
• Cobb C.G., Zrozumieć Agile Project Management: równowaga kontroli i elastyczności, APN Promise, 2012
• M. Trocki, B. Grucza, K. Ogonek, Zarzadzanie projektami, PWE, Warszawa 2011</td></tr>
<tr><td>eResources addresses</td><td></td></tr>
<tr><td>Example issues/ example questions/ tasks being completed</td><td colspan="2">• Choose a real or hypothetical project and conduct a SWOT analysis (identifying strengths, weaknesses, opportunities, and threats). Based on the analysis, identify the main challenges that may arise during project execution and propose strategies to manage them.
• Identify potential threats and opportunities that could impact the project's success. Determine the likelihood of each risk occurring and its potential impact. Based on this analysis, develop a risk management plan that includes risk minimization strategies and contingency plans.
• Analyze various aspects of project team management, such as team formation, motivation of team members, conflict resolution, and building effective communication. Develop an action plan that allows for effective management of the project team to achieve the project's intended goals.</td></tr>
<tr><td>Work placement</td><td colspan="2">Not applicable</td></tr>
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