University of Gdańsk

Subject card

Subject name and code	Apprenticeship, PG_00166576		
Field of study	German Studies		
Date of commencement of studies	October 2025	Academic year of realisation of subject	2026/2027
Education level	Master's studies	Subject group	Obligatory subject group in the field of study Optional subject group Subject group related to scientific research in the field of study
Mode of study	full-time studies	Mode of delivery	at the university
Year of study	2	Language of instruction	Polish
Semester of study	4	ECTS credits	1.0
Learning profile	academic	Assessment form	credit
Conducting unit	Division of German Language and Translation Studies -> Institute of German Philology -> Faculty of Languages -> Rector		
Name and surname of lecturer (lecturers)	Subject supervisor	dr Izabela Kujawa	
	Teachers		

Lesson types

Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
Number of study hours	0.0	30.0	0.0	0.0	0.0	30

E-learning hours included: 0.0

Learning activity and number of study hours

Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
Number of study hours	30	0.0	0.0	30

Subject objectives

The aim of the professional internship is to develop and enhance students' professional competences by applying the knowledge and skills acquired during their studies in a real working environment, and to prepare them for performing tasks related to business communication and the operation of enterprises.

Learning outcomes

Course outcome	Subject outcome	Method of verification
[FGMU2_W09] Has structured in-depth and theoretically grounded detailed knowledge of the chosen specialisation, i.e.: translation theory or communication in business and economy or didactics.	Has advanced knowledge of the functioning of an enterprise and business communication processes in a professional environment, and is able to apply this knowledge while performing tasks related to the organisation's activities.	[SW1] oral statement/ conversation/discussion
[FGMU2_U04] Correctly applies the known scientific terminology in German, accurately defines the terms of literary and linguistic studies and the phenomena of the chosen specialization, i.e.: translation studies, or language teaching or communication in business and economy.	Uses appropriate German-language terminology related to business communication, management, and enterprise operations in a manner suited to professional tasks and workplace communication situations.	[SU1] oral statement/conversation/ discussion [SU7] entries and opinions in the internship diary
[FGMU2_K01] Has an in-depth awareness of the level of their knowledge and skills, is able to critically evaluate the received contents, as well as applyt heir knowledge in solving cognitive and practical problems.	Critically evaluates their own professional competences, identifies areas for further development, and applies acquired knowledge and experience to effectively solve problems encountered in the workplace.	[SK1] oral statement/conversation/ discussion [SK7] entries and opinions in the internship diary
[FGMU2_K03] Is able to appropriately determine priorities forrealization of a task defined by one self or others, on the basis of analysis of situations and problems,formulates proposals for solutions.	Plans and organises assigned tasks, sets appropriate priorities, and proposes solutions to problems arising in the course of professional duties.	[SK1] oral statement/conversation/ discussion [SK7] entries and opinions in the internship diary
[FGMU2_W14] Knows the basic principles of creating and development of various forms of entrepreneurship in the field of their chosen specialisation, i.e.: translation studies, or language teaching or business and economy.	Knows the principles of enterprise operation as well as the basic organisational, economic, and communication mechanisms used in business activities, and understands their importance for the development of entrepreneurship.	[SW1] oral statement/ conversation/discussion
[FGMU2_W11] Knows and understands basic notions and principles of copyright protection and the necessity of intellectual property management; has a structured and in-depth knowledge of professional ethics and economic, legal and other conditions of various types of activity.	Knows and applies the principles of professional ethics, intellectual property protection, and confidentiality of information, while taking into account the basic legal and organisational regulations applicable in the workplace.	[SW1] oral statement/ conversation/discussion
[FGMU2_K02] Takes individual and team actions for the benefit of professional environment and public interest, plans and organises their course, engages in cooperation. Thinks and acts in an entrepreneurial manner.	Cooperates effectively with team members, actively contributes to the achievement of organisational goals, demonstrates initiative, and adopts an entrepreneurial approach to professional tasks.	[SK7] entries and opinions in the internship diary
[FGMU2_K05] Is ready to fulfil professional roles taking into account changing social needs, is ready to care for continuous professional development and maintain professional ethos.	Is prepared to perform assigned professional duties responsibly, demonstrates readiness for continuous professional development, and adheres to the principles of ethics and professionalism in the workplace.	[SK7] entries and opinions in the internship diary
[FGMU2_U10] Is able to interact with others in a team framework and manage the work of the team.	Cooperates effectively with team members in carrying out professional tasks, takes responsibility for assigned duties, and, where appropriate, coordinates the work of the team.	[SU7] entries and opinions in the internship diary
[FGMU2_U09] Is able to undertake autonomous actions to develop his/her language and research skills; is able to guide others in doing so.	Independently develops the language and professional competences necessary to perform assigned tasks and uses available sources of knowledge and feedback to improve their own work.	[SU7] entries and opinions in the internship diary

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<tr><td>Subject contents</td><td>

- Performing tasks assigned by the host entity that require high-level competencies in German
- Improving communication skills in German, especially in the specialized language of business
- Acquiring knowledge about the field of business or public activity related to international cooperation with German-speaking countries practiced by the host entity
- Learning the principles of work organization, division of competencies, etc., in the host company or institution

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<tr><td>Prerequisites and co-requisites</td><td>Knowledge of the German language at a level allowing the achievement of the intended learning outcomes.

After establishing contact with an entity willing to accept the student for the internship and determining its schedule and mode, the student should inform the internship supervisor at IFG and present the placement evaluation form for preliminary verification. Then, the student should provide the following documents to the internship supervisor:

• Completed agreement form with the employer for a fixed period (2 copies)
• Internship referral
• Insurance form</td></tr>
<tr><td>Assessment methods and criteria</td><td>
<table>
<tr><th>Subject passing criteria</th><th>Passing threshold</th><th>Percentage of the final grade</th></tr>
<tr><td>Internship completion card (2), evaluation of the internship by the host entity supervisor, learning outcomes verification form completed by the host entity supervisor, student internship logbook.</td><td>51.0%</td><td>100.0%</td></tr>
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<tr><td rowspan="3">Recommended reading</td><td>Basic literature</td><td>Not applicable</td></tr>
<tr><td>Supplementary literature</td><td>Not applicable</td></tr>
<tr><td>eResources addresses</td><td></td></tr>
<tr><td>Example issues/ example questions/ tasks being completed</td><td>Not applicable</td></tr>
<tr><td>Work placement</td><td>Not applicable</td></tr>
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