

Subject card

Subject name and code	Seminar II - RYTEL-WARZOCZA Anna , PG_00174507						
Field of study	Seminarium II - RYTEL-WARZOCZA Anna						
Date of commencement of studies	October 2024		Academic year of realisation of subject		2026/2027		
Education level	Master's studies		Subject group		Optional subject group		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish		
Semester of study	5		ECTS credits		7.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Department of Constitutional Law and Political Institutions -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Anna Rytel-Warzocha				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	15.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		160.0	175
Subject objectives	The primary goal is the ability to analyze significant issues related to constitutional law, which will later become the research topic for a masters thesis.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	PAGMU2_WG02	The student knows and has an advanced understanding of legal and administrative terminology related to the functioning of public authorities and economic entities.	[SW1] wypowiedź ustna/rozmowa/ dyskusja [SW3] opracowanie tekstowe/ praca pisemna
		The student applies methods and theories that explain the relationships between law in administration and the economy and related disciplines (e.g., economics, political science, management).	
		The student is able to analyze and model decision-making processes in public administration and local government units, taking into account constitutional, administrative, and economic aspects.	
		The student can use analytical and methodological tools to study the functioning of state bodies and the decision-making processes in administrative and economic contexts.	
		The student interprets complex cases of the functioning of administrative bodies and economic entities in the context of constitutional, administrative, and economic regulations.	
		The student is able to assess the effects of administrative and regulatory decisions on public authorities, economic entities, and the public interest.	
		The student develops the ability to critically reflect on the functioning of public administration and state bodies in the context of constitutional law and economic processes.	

	Course outcome	Subject outcome	Method of verification
	PAGMU2_UW03	The student is able to independently formulate research hypotheses concerning constitutional, administrative, and economic issues. The student can plan and conduct research procedures to verify hypotheses, using methods from legal sciences as well as tools for administrative and economic analysis. The student analyzes data, legal documents, and information from administrative and economic practice to test the formulated hypotheses. The student is able to draw conclusions from conducted research and justify them in the context of constitutional law, administrative law, and economic regulations. The student uses research results to propose practical solutions to constitutional, administrative, and economic problems. The student develops the ability to critically evaluate both their own hypotheses and the sources of information as well as expert research results. The student presents the results of hypothesis analysis and testing in an organized, well-argued manner, consistent with the principles of legal and administrative sciences.	[SU1] wypowiedź ustna/rozmowa/ dyskusja [SU3] opracowanie tekstowe/ praca pisemna [SU8] obserwacja samodzielnej lub zespołowej pracy studenta

	Course outcome	Subject outcome	Method of verification
	PAGMU2_KK01	The student is able to critically evaluate the usefulness of learned constitutional procedures, administrative practices, and best practices in the functioning of state bodies and local government units. The student justifies their assessments and opinions on systemic, administrative, and economic issues, referring to theoretical and practical knowledge as well as applicable legal sources. The student formulates proposals to solve constitutional and administrative problems, taking into account their practical application in public administration, local government units, and economic entities. The student can apply legal knowledge in the analysis of theoretical and practical problems in constitutional, administrative, and economic law. The student can consult experts in situations requiring in-depth analysis of complex systemic and administrative issues. The student prepares a coherent and well-argued analysis of a constitutional, administrative, or economic problem in both written and oral form. The student develops the ability to critically reflect on the functioning of public authorities and administration in the context of constitutional law and economic regulations.	[SK1] wypowiedź ustna/rozmowa/dyskusja [SK3] opracowanie tekstowe/praca pisemna [SK8] obserwacja samodzielnej lub zespołowej pracy studenta

Subject contents

Formal and Substantive Guidelines for Writing a Masters Thesis

- Structure of the thesis: introduction, theoretical part, research part, conclusions, and recommendations.
- Rules for drafting the thesis: logical consistency, linguistic correctness, proper citation of sources.
- Choosing the topic of the masters thesis in the context of current constitutional, administrative, and public issues.
- Formulating the research problem, research questions, and hypotheses.
- Academic style and scientific standards applicable at the Faculty of Law and Administration, University of Gdańsk.
- Formatting, bibliography, and footnote requirements according to faculty regulations and guidelines.

Rules for Collecting Materials for Research

- Identification of knowledge sources: academic literature, legal acts, case law, official publications.
- Techniques for collecting empirical data: interviews, surveys, observations, document analysis.
- Assessment of the reliability and relevance of information sources.
- Organization of collected materials to enable their effective use in the masters thesis.
- Ethical and legal aspects of using sources and conducting research (personal data protection, copyright).
- Creating bibliographic databases and source materials for the research thesis.

Research Methodology in Administration

- Basic scientific research methods applied in public administration.
- Selection of research methods appropriate to the research problem (quantitative and qualitative methods).
- Data analysis and interpretation of results in the context of administrative issues.

Drafting and Presenting Results

- Ways of presenting research results in written and oral form.
- Preparation of outlines, plans, and drafts of the thesis.
- Guidelines for preparing the masters thesis defense: oral presentation, defense of hypotheses, answering questions.

Integration of Theoretical Knowledge with Administrative Practice

- Use of practical experience and case studies in developing the masters thesis topic.

	Formulating recommendations for public administration based on research results.		
Prerequisites and co-requisites	none		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written paper	51.0%	100.0%
Recommended reading	Basic literature	J. Kamień, Podręcznik autora, Gdańsk 2015. A. Pułło, Prace magisterskie i licencjackie. Wskazówki dla studentów, Warszawa 2007.	
	Supplementary literature	J. Boć Jak pisać prace magisterską, Wrocław 2009.	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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