

Subject card

Subject name and code	Seminar I - TRZCIŃSKA Diana, PG_00144033						
Field of study	Administration						
Date of commencement of studies	October 2025		Academic year of realisation of subject			2025/2026	
Education level	Master's studies		Subject group			Optional subject group	
Mode of study	full-time studies		Mode of delivery			at the university	
Year of study	1		Language of instruction			Polish	
Semester of study	1		ECTS credits			4.0	
Learning profile	academic		Assessment form				
Conducting unit	Department of Public Economic Law and Environmental Protection Law -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Diana Trzcińska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	30.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		70.0	100
Subject objectives	The aim of the subject is to prepare and to support student in creating degree essay.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINMU2_KR03] The student is ready to responsibly perform duties in public administration, including positions that require obtaining a master's degree, as well as in other entities in roles related to administration.	Student is ready to perform a responsible profession in public administration, including positions that require obtaining a professional master's degree.	[SK1] oral statement/conversation/discussion [SK8] observation of student's independent or team work
	[ADMINMU2_KK01] The student has an advanced awareness of the role of knowledge in problem-solving, as well as the necessity of relying on expert knowledge – including the views of legal doctrine and jurisprudence – in situations that exceed the capacity for independent problem-solving.	Student has a deeper awareness of the role of knowledge in solving problems, as well as the need to use expert knowledge in situations that exceed the ability to solve the problem on their own.	[SK1] oral statement/conversation/discussion [SK8] observation of student's independent or team work
	[ADMINMU2_UW03] The student is able to prepare an independent, in-depth written report and oral presentation on issues related to administration and administrative activities, including formulating his own theses, as well as collecting and analyzing materials necessary for preparing typical documents and acts related to administrative activities.	The student is able to prepare an independent, in-depth written study and an oral presentation on issues related to administration and administrative activities, including formulating his/her own theses therein, and is also able to collect and analyse materials necessary to prepare a typical legal act.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work
	[ADMINMU2_UW01] Using his own knowledge and sources of information, the student is able to analyze and resolve complex problems, as well as interpret legal, social, and political phenomena within the scope of administration and administrative activities.	Using his/her own knowledge and sources of knowledge, the student is able to analyse and resolve complex problems, as well as interpret legal, social and political phenomena in the field of public administration.	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU8] observation of student's independent or team work
	[ADMINMU2_UU06] The student is able to assess the level of his knowledge and skills, and understands the need for continuous learning.	Student is able to assess the level of his/her knowledge and skills and understands the need for continuous learning.	[SU1] oral statement/conversation/discussion
	[ADMINMU2_UO05] The student is able to professionally plan and organize work, and is prepared to actively participate in teams involved in the implementation of administrative activities, including leading such teams.	The student is able to plan and organize work in a professional manner and is prepared to actively participate in teams involved in the implementation of administrative activities.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work [SU8] observation of student's independent or team work
	[ADMINMU2_WG01] At an advanced level, the student is able to define the sciences of law and administration, knows and understands the terminology, methods, and theories arising from legal sciences and related disciplines, relevant to issues concerning public authorities, the system of the state, and administration.	The student is able to define the sciences of law and administration to a deeper level, knows and understands the terminology, methods and theories resulting from legal sciences and related disciplines.	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work
Subject contents	1. Topic selection of degree work. Conditions. 2. Metodology of writing degree thesis, 3. Selection of literature. bibliography. 4. Technics of creating annotations/ footnotes. 5. Source documents and their role in writing esseys/ degree thesis. Problemacy of plagiarism.		
Prerequisites and co-requisites			

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		80.0%	100.0%
Recommended reading	Basic literature	1. D. Trzcińska, Prawo planowania i zagospodarowania przestrzennego z perspektywy środowiska i jego ochrony, Warszawa 2018. 2. J. Ciechanowicz - McLean, Prawo ochrony i zarządzania środowiskiem, Warszawa 2019, Wyd. II. 3. J. Ciechanowicz - McLean, M. Nyka, Environmental law, Gdańsk - Warszawa 2016. 4. D. Trzcińska (red.), N. Tucholska, M. Żurawik - Paszkowska, Organy ochrony środowiska w Polsce i Unii Europejskiej, Gdańsk 2016.	
	Supplementary literature	Literature agreed with students within the scope of Seminary.	
	eResources addresses	Adresy na platformie eNauczanie:	
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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