

Subject card

Subject name and code	Proseminar, PG_00180140						
Field of study	Management						
Date of commencement of studies	October 2025		Academic year of realisation of subject		2026/2027		
Education level	Bachelor's studies		Subject group		Obligatory subject group in the field of study Subject group related to scientific research in the field of study		
Mode of study	part-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		Polish		
Semester of study	4		ECTS credits		1.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		prof. dr hab. Małgorzata Wiśniewska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		1.0		9.0	25
Subject objectives	The aim of the course is to familiarise students with the principles of the preparation of the thesis and with the methodological requirements for its planning and development.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ZARZL3_U10] The student can convey information clearly and effectively, presenting their opinions using management and quality sciences terminology across various media.	The student will clearly describe and express himself/herself in writing on a given topic in the field of management science and quality, applying the accepted structural, editorial and bibliographical requirements appropriate for a thesis.	[SU5] implementation of a problem task
	[ZARZL3_K01] The student is prepared to acquire the knowledge necessary to tackle cognitive and practical problems, particularly in management and quality sciences. Additionally, the students are ready to assess their current knowledge and the information they receive critically and consult with experts in case they have difficulties solving the problem independently.	The student critically evaluates the material entrusted to him in the form of a scientific article using the accepted criteria, with a view to its possible application during the writing of the thesis.	[SK5] implementation of a problem task
	[ZARZL3_W01] The student has advanced knowledge and understanding of the nature and evolution of management, quality sciences, economics, and finance theories, along with their place in the social sciences system — particularly their relevance to business decision-making.	The student explains the essence of the thesis and the importance of the methodological principles of its elaboration, in particular from the perspective of the process of its planning, structuring and presentation in written form in terms of its content and editing.	[SW5] implementation of a problem task
	[ZARZL3_U01] The student can analyze and interpret social and economic processes and phenomena in the context of business decision-making, using knowledge and tools from management and quality sciences, economics and finance.	The student will clearly describe and express himself/herself in writing on a given topic in the field of management science and quality, applying the accepted structural, editorial and bibliographical requirements appropriate for a thesis.	[SU5] implementation of a problem task
Subject contents	1 Basic principles of research ethics, plagiarism, self-plagiarism, copyright 2. General structure of the thesis and rules for the creation of table of contents, introduction, chapters, subchapters, summary, list of literature 3 Formulation of the research problem, aim of the thesis, 4. Basic research methods in management sciences 5. Stages of research proceedings 6. The principles of presentation of results and development of conclusions of the study 7. Principles of using and quoting scientific publications and other sources, 8. 8. Principles of text editing, elaboration and description of figures, tables, use of photographs, etc. 9. Familiarising students with examples of scientific publications and their assessment in terms of the adopted criteria. 10. Working with the thesis supervisor, principles of preparation and behaviour during the thesis defence		
Prerequisites and co-requisites			

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	The Task - Analysing the scientific text in the light of the adopted criteria	51.0%	50.0%
	The task - developing an essay on a given problem taking into account the accepted requirements	51.0%	50.0%
Recommended reading	Basic literature	Z. Szkutnik, Methodology of thesis writing, Wydawnictwo Poznańskie, Poznań 2005	
	Supplementary literature	Supporting materials available on the Educational Portal	
	eResources addresses	Basic https://www.sbc.org.pl/dlibra/publication/edition/10515 - Z. Szkutnik, Metodyka pisania pracy dyplomowej (Methodology of thesis writing), Wydawnictwo Poznańskie, Poznań 2005	
Example issues/ example questions/ tasks being completed	-		
Work placement	Not applicable		

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