

Subject card

Subject name and code	Spanish in business II, PG_00122725						
Field of study	Spanish and Portuguese Studies						
Date of commencement of studies	October 2026		Academic year of realisation of subject			2027/2028	
Education level	Bachelor's studies		Subject group			Obligatory subject group in the field of study Optional subject group Subject group related to scientific research in the field of study	
Mode of study	full-time studies		Mode of delivery			at the university	
Year of study	2		Language of instruction			Spanish	
Semester of study	4		ECTS credits			3.0	
Learning profile	academic		Assessment form			credit	
Conducting unit	Division of Iberian Studies -> Institute of Romance Philology -> Faculty of Languages -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Hanna Połomska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		2.0		43.0	75
Subject objectives	The aim of the course is to familiarise students with specialised Spanish language in economics, business and related fields. Vocabulary is learnt in conjunction with a discussion of the basic rules of trade, business contacts and selected economic issues or certain issues of business law. Students are also introduced to typical documents used in business and legal transactions.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[IBEL3_U13] Have adequate knowledge of Spanish in line with the requirements of level C1 of the Common European Framework of Reference for Languages	Master the Spanish language in accordance with the requirements of level B1-2 of the Common European Framework of Reference for Languages, including language in economics and business.	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU4] test/exam - oral or written
	[IBEL3_W03] Knows basic linguistic terminology in Spanish	Mastered basic Spanish terminology in the language of economics, business and related fields.	[SW4] test/exam - oral or written [SW1] oral statement/conversation/discussion [SW2] presentation/project/paper/report
	[IBEL3_U10] Be able to use specialist language and communicate accurately and coherently in Spanish with humanities professionals, using a variety of communication channels and techniques	Has the ability to communicate in Spanish with professionals in economics, business and related fields using a variety of communication channels.	[SU5] implementation of a problem task
	[IBEL3_U15] Is able to use available multimedia devices and modern technology to obtain information, for self-study or to establish contact with professionals; is able to describe documents from electronic sources reliably	Is able to make effective use of multimedia devices and modern technology to acquire information in the fields of economics and business, and to communicate with specialists in these fields and to further his/her own development. Is able to describe and process documents obtained from electronic sources.	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU5] implementation of a problem task
	[IBEL3_W15] Has a structured general knowledge of the development of social thought and socio-economic-political realities in the Romance-speaking countries	The student is familiar with the socio-economic and political realities of Spain and selected countries of the Spanish language area.	[SW4] test/exam - oral or written [SW1] oral statement/conversation/discussion [SW2] presentation/project/paper/report [SW5] implementation of a problem task
	[IBEL3_K01] He is ready to critically evaluate the knowledge he possesses and the content he receives	Able to assess his/her level of knowledge of Spanish language in economics and business and critically evaluate the received content in these fields.	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report [SK5] implementation of a problem task
Subject contents	Principles of business in Spanish-speaking countries - continued. Human resources management. Civil law contracts. Finance. Business correspondence. Spanish language in business - practical exercises. The teacher has the possibility of changing the order of the topics covered and modifying their scope, as well as introducing additional topics.		
Prerequisites and co-requisites	Knowledge of Spanish at least at B1.1 level of the Common European Framework of Reference for Languages. Formal requirements: choice of specialisation Spanish Language in Culture and Business. In justified cases, the teacher may waive this rule.		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written exam	51.0%	80.0%
	active participation in class, written colloquia and oral presentation. Each test and presentation must be passed with a pass mark (minimum 51%).	51.0%	20.0%
Recommended reading	Basic literature	Felices, A. et al. (2015). Español para el comercio mundial del siglo XXI, Edinumen. Pareja, M. (2010). Temas de empresa, Edinumen. Prost, G., Noriega, A. (2016). Al día. Curso intermedio de español para los negocios, SGEL. Schmidt, C. (2010). Asuntos de negocios, Edinumen.	

	Supplementary literature	Komarnicki, M., Komarnicka, E., Komarnicki, I. (2010): Słownik terminologii prawniczej hiszpańsko-polski, polsko-hiszpański, Wydawnictwo C.H. Beck. Majewska- Bartkowiak, E., Cano Santana, E. (2010): Słownik handlowo-finansowy polsko-hiszpański, hiszpańsko-polski, Poltext. Orłowska, N., Dankowski, M., Grabarska, R. (2023): Słownik ekonomiczn-prawniczy polsko-hiszpański, hiszpańsko-polski, Wyd. UG. Arroyo, M. (2017). Practica tu español. El léxico de los negocios, SEGEL. Abegg, B., Moreno, J.E. (2010): Korespondencja języka hiszpańskiego, Buchmann. Abegg, B., Moreno, J.E. (2002): 100 listów. Język hiszpański. Biznes, handel, administracja. Wzory pism, Langenscheidt. Orłowska, N., Orłowski, A. (2010): Korespondencja handlowa i naukowa w języku hiszpańskim, Wyd. UG. Lachowolska-Stefańska, Z. (1996): Język hiszpański. Mały podręcznik tekstów pisanych, PWN. De Prada, M., Monserrat, B. (2006): Hablando de negocios, Edelsa.
	eResources addresses	
Example issues/ example questions/ tasks being completed	1. Complete: Las _____ son tributos que se exigen como contraprestación a la realización de una actividad pública o la prestación de un servicio público. 2. Proporcione una definición de impuestos directos y cite ejemplos.	
Work placement	Not applicable	

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