

Subject card

Subject name and code	Master Seminar 1, PG_00178338						
Field of study	Management						
Date of commencement of studies	October 2026	Academic year of realisation of subject			2026/2027		
Education level	Master's studies	Subject group			Obligatory subject group in the field of study Optional subject group Subject group related to scientific research in the field of study		
Mode of study	full-time studies	Mode of delivery			at the university		
Year of study	1	Language of instruction			Polish		
Semester of study	2	ECTS credits			2.0		
Learning profile	academic	Assessment form			credit		
Conducting unit							
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Anna Dziadkiewicz				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	30.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		4.0		16.0	50
Subject objectives	The primary objective of the seminar is to prepare students to independently write a master's thesis of high substantive quality. The topics covered include issues related to the methodology of academic writing, in particular the characteristics of academic style, the rules for compiling bibliographies and footnotes, as well as a discussion of the principles of working with sources and the principles of analyzing views expressed in the literature and legal regulations, which are necessary for drawing independent conclusions to be presented in the master's thesis.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ZARZMU2_K01] The student is prepared to gain and enhance the knowledge required to solve both cognitive and practical problems, particularly in the areas of management and quality sciences. Additionally, the student is capable of critically evaluating the knowledge and content received and will seek guidance from experts if they encounter difficulties in resolving a problem independently.	The student is ready to evaluate and critically approach complex situations and phenomena related to financial management in organizations, accounting, financial institution management, and financial institution strategies while preparing their master's thesis.	[SK1] oral statement/conversation/discussion [SK3] text preparation/written work
	[ZARZMU2_W06] The student possesses a thorough understanding of the principles of rational decision-making related to individual resources, functional areas within the organization, processes, and management levels. This understanding is based on a well-structured and theory-supported foundation in management, quality sciences, economics, and finance.	The student has in-depth knowledge and understanding of research methodology and terminology in the field of management and quality science, economics, and finance, necessary to write a master's thesis, particularly in the area of management, economics, and finance.	[SW1] oral statement/conversation/discussion [SW3] text preparation/written work
	[ZARZMU2_U01] Students can analyze and creatively interpret complex social and economic processes in business decision-making. They use structured knowledge and tools from management, quality sciences, economics, and finance.	The student can apply theory from the disciplines of management and quality, economics, and finance to identify, diagnose, and solve problems related to financial decisions in organizations and the management of financial institutions, using appropriate sources and adapting existing methods or developing new ones to prepare the content of a master's thesis.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work
	[ZARZMU2_U02] The student can identify complex issues related to the organization's operations, the processes within it, and its relationships with a changing environment, proposing appropriate and innovative solutions.	The student can correctly interpret complex technological, social, political, legal, economic, and environmental processes and phenomena, as well as their impact on financial decisions in organizations, the functioning of organizations, and the economy as a whole, using the appropriate selection of sources for the purposes of research in a master's thesis.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work
	[ZARZMU2_U07] Students can create detailed written papers, including reviews, analyses, or research, along with presentations and oral discussions on management topics.	The student is able to independently and as part of a team prepare analyses, diagnoses, and reports (including a master's thesis) on financial management in organizations, accounting, financial institution management, and financial institution strategies, and to present them in a communicative manner using information and communication tools.	[SU1] oral statement/conversation/discussion [SU3] text preparation/written work

Subject contents	<ol style="list-style-type: none"> 1. Objectives of the thesis and tasks of the master's seminar. 2. Social science methodology. 3. Rules for selecting a thesis topic. 4. Use of literature forms of scientific studies, stages of familiarization with literature, rules for taking notes, bibliographic description. 5. Using catalogs and the Internet. 6. Formal aspects of the thesis quotations, references and footnotes, bibliography, list of tables, list of figures, appendices. 7. Collecting empirical data, methods of analysis and presentation of results. Tables and charts. 8. Principles of constructing a scientific paper; <ol style="list-style-type: none"> a) selecting a research problem and formulating research questions hypotheses/research questions; b) construction and structure of the paper. Construction of the conclusion and introduction. Selecting and formulating the topic of the paper; structure of your own research topic. 9. Ongoing verification of the substantive content of the written thesis and its improvement based on the supervisor's comments. 								
Prerequisites and co-requisites	Students should demonstrate knowledge of methods of analyzing phenomena in the field of management sciences and the ability to apply research methods and techniques.								
Assessment methods and criteria	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Subject passing criteria</th> <th style="width: 30%;">Passing threshold</th> <th style="width: 30%;">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td>Ongoing cooperation with students during seminars, including assessment of progress in writing their thesis.</td> <td style="text-align: center;">55.0%</td> <td style="text-align: center;">100.0%</td> </tr> </tbody> </table>			Subject passing criteria	Passing threshold	Percentage of the final grade	Ongoing cooperation with students during seminars, including assessment of progress in writing their thesis.	55.0%	100.0%
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Recommended reading	Basic literature	<ol style="list-style-type: none"> 1. Zenderowski R., Technika pisania prac magisterskich i licencjackich, CeDeWu, Warszawa 2023. 2. Lisiński M., Szarucki M., Metody badawcze w naukach o zarządzaniu i jakości, PWE, Warszawa 2021. 							
	Supplementary literature	<ol style="list-style-type: none"> 1. Podstawy metodologii badań w naukach o zarządzaniu, (red.) W. Czakon, Wydawnictwo Nieoczywiste, 2016. 2. Other publications depending on the subject of the work. 							
	eResources addresses								
Example issues/ example questions/ tasks being completed	<p>Literature review and identification of research gaps in a selected area of the master's thesis.</p> <p>Task description:</p> <p>The student selects a preliminary topic for their future master's thesis and completes the following steps:</p> <ul style="list-style-type: none"> • Review of scientific literature (at least 10 sources from the last 5 years, including articles from scientific journals, conferences, reports). • Synthesis of the state of knowledge what has already been researched, what are the main trends, methods, results. • Identification of a research gap what is missing in existing research, what could be investigated further. • Proposal of a research question or hypothesis which could form the basis of the master's thesis. • Short presentation (510 minutes) of the results of your analysis at a seminar. 								
Work placement	Not applicable								

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