

**Subject card**

<b>Subject name and code</b>	French Language IV, PG_00197714						
<b>Field of study</b>	Administration						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>			2027/2028		
<b>Education level</b>	Bachelor's studies	<b>Subject group</b>			Obligatory subject group in the field of study Optional subject group		
<b>Mode of study</b>	full-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	2	<b>Language of instruction</b>			French		
<b>Semester of study</b>	4	<b>ECTS credits</b>			2.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			credit		
<b>Conducting unit</b>	Faculty of Law and Administration -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		mgr Katarzyna Kruszewska				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	30		2.0		18.0	50
<b>Subject objectives</b>	Developing students language competencies across individual skills speaking, reading, writing, and listening so that they correspond to students academic, professional, and personal needs, as well as to the requirements of the labor market.						
<b>Learning outcomes</b>	<b>Course outcome</b>		<b>Subject outcome</b>		<b>Method of verification</b>		
	[ADMINL3_U03] possesses language skills in the scope of basic legal terminology as well as terminology related to administration and administrative activity, consistent with the requirements specified for level B2 of the Common European Framework of Reference for Languages.		-		[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU4] test/exam - oral or written		

Subject contents	<p>1. Language and workplace skills/competencies in the context of the field of study, including:</p> <ul style="list-style-type: none"> <li>• telephone conversations</li> <li>• meetings</li> <li>• team building and teamwork</li> <li>• business correspondence</li> <li>• presentations</li> <li>• negotiations</li> <li>• preparation for the recruitment process</li> <li>• intercultural communication</li> <li>• elements of academic language and the specialist language of the given field of study <b>no more than 30% in total</b></li> <li>• revision and expansion of grammar material</li> </ul>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		50.0%	100.0%
Recommended reading	Basic literature	Mensdorff-Pouilly Lucie, Edito B2, Didier, 2022 Boulares Michele, Grammaire progressive du français-Nouvelle edition,CLE, 2019	
	Supplementary literature	materials indicated by the instructor	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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