

Subject card

Subject name and code	Professional internships, PG_00198060						
Field of study	Administration						
Date of commencement of studies	October 2026	Academic year of realisation of subject				2026/2027	
Education level	Master's studies	Subject group				Obligatory subject group in the field of study	
Mode of study	full-time studies	Mode of delivery				at the university	
Year of study	1	Language of instruction				Polish	
Semester of study	2	ECTS credits				3.0	
Learning profile	academic	Assessment form				credit	
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Michał Miłośz				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	75.0	0.0	0.0	0.0	75
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	75		0.0		0.0	75
Subject objectives	The purpose of the professional internship is to enable the student to practically apply the knowledge and skills acquired during their studies, as well as to develop social competences in conditions appropriate for professional activity and to achieve the learning outcomes provided for professional internships in the study programme.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[ADMINMU2_K03] He/she is prepared to practise the profession responsibly, with due respect for ethical standards, including in positions that require the professional title of Master's degree holder, in public administration as well as in other entities in roles related to administrative activity and the application of law in specific domains of social and economic life.	The student has experience in performing tasks of a substantive and/or organizational-technical nature related to administrative activities and/or the application of law in specific domains of social and economic life, as well as in professional communication.	[SK7] entries and opinions in the internship diary
	[ADMINMU2_W01] Has an advanced knowledge and understanding of the theories, methods, concepts, and terminology appropriate to legal sciences as well as the study of administration and politics, particularly with regard to the system of public authority, administrative activity, and the legal determinants of the organization and functioning of administration, including those characteristic of the state and the information society, as well as issues concerning various aspects of the application of new technologies.	The student is familiar with the legal and organizational conditions governing the functioning of a given entity in which administrative activities are carried out and/or law is applied in specific domains of social and economic life, as well as with the tasks performed by this entity and the work at a given position.	[SW2] presentation/project/paper/report
	[ADMINMU2_U04] Is able to professionally plan and organize work, and is prepared to actively participate in teams involved in carrying out administrative tasks, including leading such teams.	After becoming familiar with the work methodology as well as the rules, responsibilities, and tools applicable to tasks performed in a given position, the student is able to properly organize and carry out their work and to work effectively in a team.	[SU7] entries and opinions in the internship diary
Subject contents	<p>The professional internship provides the student with the opportunity to become familiar with the legal and organizational conditions governing the functioning of the entity where the internship takes place, the tasks performed by that entity, and the work carried out at the position assigned to the intern. As part of the internship, the student becomes acquainted with both the substantive sphere and the organizational and technical sphere of the entity in which administrative activities are carried out and/or law is applied in specific areas of social and economic life.</p> <p>The internship is carried out in accordance with the professional internship program.</p>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Contents of the Internship Card	51.0%	100.0%
Recommended reading	Basic literature	Not applicable.	
	Supplementary literature	Not applicable.	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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