

Subject card

Subject name and code	Methodology and Sources of Scientific Information. Preparation of Master Thesis, PG_00199434						
Field of study	International Economic Relations						
Date of commencement of studies	October 2026	Academic year of realisation of subject			2026/2027		
Education level	Master's studies	Subject group			Obligatory subject group in the field of study Humanistic-social subject group		
Mode of study	full-time studies	Mode of delivery			e-learning		
Year of study	1	Language of instruction			Polish		
Semester of study	2	ECTS credits			1.0		
Learning profile	academic	Assessment form			credit		
Conducting unit	Faculty of Economics -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Katarzyna Krasowska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 15.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		0.0		10.0	25
Subject objectives	<p>The course objectives include acquainting students with:</p> <ul style="list-style-type: none"> - The guidelines for composing a master's thesis, - Techniques for sourcing literature essential for a diploma thesis, - The methodology for generating bibliographic footnotes, - Protocols for submitting personal scientific works, - The application of bibliometric indicators, - The procedures for compiling a bibliography: <ul style="list-style-type: none"> • Utilizing ENDNOTE, • Developing an appended bibliography. 						
Learning outcomes	Course outcome		Subject outcome		Method of verification		

Subject contents	<p>1. Master's Thesis Writing Guidelines:</p> <ul style="list-style-type: none"> - nature of the thesis, - format of the thesis, - structure of the thesis, - plagiarism prevention, <p>2. Utilizing Traditional Resources:</p> <ul style="list-style-type: none"> - varieties, - research methods, - application. <p>3. Leveraging Electronic Resources - access via HAN system.</p> <p>4. Compilation of a Bibliography:</p> <ul style="list-style-type: none"> - principles of compilation, - description styles, - UG staff publication listing, - bibliometric analysis. <p>5. Formulation of Footnotes:</p> <ul style="list-style-type: none"> - creation guidelines, - footnote categories. <p>6. A few words about BUG.</p> <p>7. Doubts about the rules for writing a master's thesis will also be resolved during consultations.</p> <p>Any doubts related to the lecture topics and questions regarding the course material are addressed during consultation hours. Participation in consultations enables the clarification of substantive issues and deepens the understanding of subject-related concepts.</p>								
Prerequisites and co-requisites									
Assessment methods and criteria	<table border="1"> <thead> <tr> <th data-bbox="453 1879 798 1906">Subject passing criteria</th> <th data-bbox="802 1879 1139 1906">Passing threshold</th> <th data-bbox="1144 1879 1485 1906">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="453 1912 798 1939">test</td> <td data-bbox="802 1912 1139 1939">51.0%</td> <td data-bbox="1144 1912 1485 1939">100.0%</td> </tr> </tbody> </table>	Subject passing criteria	Passing threshold	Percentage of the final grade	test	51.0%	100.0%		
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Recommended reading	Basic literature	<ol style="list-style-type: none"> 1. Dudziak A., Żejmo A., <i>Redagowanie prac dyplomowych</i>, Centrum Doradztwa i Informacji Difin, Warszawa 2008. 2. Wojcik K., <i>Piszę akademicką pracę promocyjną - licencjacką, magisterską, doktorską</i>, Wyd. 9 zm. i uzup., Wolters Kluwer, Warszawa 2015. 3. Sowińska B., <i>Przypisy, powołania, bibliografia załącznikowa. Poradnik</i>, Wydawnictwo Uczelniane Wyższej Szkoły Gospodarki, Bydgoszcz 2013. 4. Węglińska M., <i>Jak pisać pracę magisterską? Poradnik dla studentów</i>, Oficyna wydawnicza Impuls, Kraków 2016.
	Supplementary literature	<ol style="list-style-type: none"> 1. Antczak M., Nowacka A., <i>Przypisy, powołania, bibliografia załącznikowa: jak tworzyć i stosować: podręcznik</i>, Wyd.2 popr., Wydawnictwo Stowarzyszenia Bibliotekarzy Polskich, Warszawa 2009. 2. Piotrek P., Zieleniecka B., <i>Technika pisania prac dyplomowych</i>, Wyd. 3 zm. i uzup., Wydawnictwo Wyższej Szkoły Bankowej, Poznań 2004.
	eResources addresses	
Example issues/ example questions/ tasks being completed	<ol style="list-style-type: none"> 1. Does the master's thesis have to include a bibliography? 2. How many chapters does a master's thesis consist of? 3. Are diploma theses at the Faculty of Economics checked with an anti-plagiarism program? 4. What is the maximum number of books that a student of the last year of studies can borrow? 5. What bibliometric indicators are used in the UG Knowledge Base? 6. What is a bibliography? 	
Work placement	Not applicable	

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