

**Subject card**

<b>Subject name and code</b>	SG - PUBLIC AND LEGAL - Management in public administration - lecture, PG_00200166						
<b>Field of study</b>	Law						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>			2029/2030		
<b>Education level</b>	uniform Master's studies	<b>Subject group</b>			Optional subject group Subject group related to scientific research in the field of study		
<b>Mode of study</b>	part-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	4	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	8	<b>ECTS credits</b>			3.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			exam		
<b>Conducting unit</b>	Faculty of Law and Administration -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		dr Mariusz Szatkowski				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	15.0	0.0	0.0	0.0	0.0	15
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	15		0.0		60.0	75
<b>Subject objectives</b>	The aim of the course is to familiarize the student with the complexity of management issues in public administration. The student recognizes the difference between managing a public administration entity in the systemic and functional sense, and also knows the legal conditions for these phenomena.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[PRAWOJ5_WG05] identifies in depth the various forms of social life, including the rights and duties of individuals in different contexts, with particular reference to the phenomena of violation of the law and their consequences	Possesses in-depth knowledge of the relationships between individuals and entities managing public administration, including the rights and obligations of citizens arising from administrative management processes; analyzes the impact of administrative decisions on social life and identifies the consequences of their violation.	[SW4] test/exam - oral or written [SW2] presentation/project/paper/report
	[PRAWOJ5_WK10] has an in-depth knowledge of the principles of ethical and appropriate communication in legal and legal language	Knows and understands the principles of ethical and professional communication in the context of public administration management; is able to use legal and legal-professional language appropriately in organizational settings, taking into account ethical and cultural standards.	[SW4] test/exam - oral or written [SW2] presentation/project/paper/report
	[PRAWOJ5_KO03] is ready to actively participate in entities carrying out professional activities related to law	Demonstrates readiness to actively participate in organizations and institutions managing public administration; is able to communicate effectively with both professionals and non-professionals in the field of public administration management and to contribute to the implementation of public tasks in accordance with principles of professionalism and ethics.	[SK2] presentation/project/paper/report [SK4] test/exam - oral or written
	[PRAWOJ5_WK09] has an in-depth knowledge of legal institutions and constructions specific to various fields of law, including selected specific areas of law discussed in the course of study	Has in-depth knowledge of legal institutions and structures characteristic of the field of public administration management, including those related to both institutional and functional understanding of management, as well as responsibilities for performing public tasks within the administrative organization.	[SW4] test/exam - oral or written [SW2] presentation/project/paper/report
	[PRAWOJ5_UW05] is able to perceive and analyse moral dilemmas, generate solutions and justify the positions adopted	Is able to identify and analyze moral dilemmas occurring in the management of public administration, particularly in the context of decision-making and responsibility for outcomes; can propose solutions and justify the adopted position with reference to principles of administrative ethics and legal regulations.	[SU2] presentation/project/paper/report [SU5] implementation of a problem task
Subject contents	1) Public administration (concept, functions, models) 2) Basic concepts in the science of organization and management 3) Praxeological determinants of management in public administration 4) Models of management in public administration 5) Management of the subject of public administration in the constitutional sense 6) Management of the sub-entity of public administration in the functional sense 7) Responsibility for management in public administration		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	test	51.0%	100.0%
Recommended reading	Basic literature	<ul style="list-style-type: none"> <li>R. Gawłowski, K. Makowski, Organizacja i zarządzanie w administracji publicznej, Warszawa (current issue)</li> <li>H. Izdebski, Introduction to public administration and administrative law, Warszawa (current issue)</li> </ul>	
	Supplementary literature	<ul style="list-style-type: none"> <li>Z. Cieślak (ed.), Nauka administracji, Warszawa (current issue)</li> <li>M. Kulesza, D. Sześciło, Polityka administracyjna i zarządzanie publiczne, Warszawa (current issue)</li> <li>D. Sześciło (ed.), Administracja i zarządzanie publiczne. Nauka o współczesnej administracji, Warszawa (current issue)</li> </ul>	
	eResources addresses		
Example issues/ example questions/ tasks being completed			

Work placement	Not applicable
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