

**Subject card**

<b>Subject name and code</b>	Information technology, PG_00200532						
<b>Field of study</b>	German Studies						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>			2027/2028		
<b>Education level</b>	Bachelor's studies	<b>Subject group</b>			Obligatory subject group in the field of study Humanistic-social subject group		
<b>Mode of study</b>	full-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	2	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	3	<b>ECTS credits</b>			2.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			credit		
<b>Conducting unit</b>							
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		dr Waclaw Kulczykowski				
	<b>Teachers</b>						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	<b>Number of study hours</b>	0.0	0.0	30.0	0.0	0.0	30
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	<b>Number of study hours</b>	30		2.0		18.0	50
<b>Subject objectives</b>	<p>Implementation of knowledge on working with text editors and office applications. Developing the ability to use advanced functions of text editors (correct text formatting, automation of creating lists), text indexing for the purpose of creating subject indexes, etc.</p> <p>Developing the skills to prepare a computer text for the purposes of a diploma thesis and prepare a text for printing; creating aesthetic and readable multimedia presentations; searching for information in publicly available databases; use of bibliographic programs,</p>						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[NIEML3_W05] Has an advanced knowledge of selected topics in literary studies related to the field of study	Knows selected editing issues at an advanced level Polish- and German-language texts related to the field of study	[SW1] oral statement/ conversation/discussion
	[NIEML3_K01] Critically evaluates his/her knowledge, demonstrates a willingness to continually expand his/her knowledge and to seek expert advice if he/she has difficulty solving a problem on his/her own	Critically evaluates knowledge of information technology, shows readiness to constantly expand it and seek the opinion of experts in case of difficulties in solving the problem independently	[SK6] demonstration of practical skills [SK8] observation of student's independent or team work
	[ NIEML3_U01] Is able to use his/her knowledge to formulate and solve problems, acquiring and analysing information; is able to develop and present the results of his/her research	Is able to use knowledge of information technology to formulate and solve problems by obtaining and analyzing information; is able to develop and present the results of his research	[SU6] demonstration of practical skills [SU8] observation of student's independent or team work
	[NIEML3_W08] Knows and understands basic concepts and principles industrial property and copyright protection	Knows and understands the basic concepts and principles of property protection industrial and copyright law (especially in Germany)	[SW1] oral statement/ conversation/discussion
	[NIEML3_W07] Is aware of the coexistence in the human sciences of different points of view determined by different theoretical views, different national or cultural backgrounds	Knows about the coexistence of different points in the humanities points of view determined by different theoretical views national or cultural background (especially from the area German-speaking)	[SW1] oral statement/ conversation/discussion
[NIEML3_W09] Knows and understands the basic economic, legal, ethical and other conditions of various professional activities in the area of German-Polish relations and history	Knows and understands basic economic, legal, ethical and other aspects conditions of various types of professional activity in the area of relations Polish-German	[SW1] oral statement/ conversation/discussion	
Subject contents	<ul style="list-style-type: none"> <li>- Office applications as a work tool for a humanist</li> <li>- Problems related to the preparation of scientific texts in office editors</li> <li>- Raster and vector editing programs and text editors (cooperation and compatibility)</li> <li>- Basics of regular expressions and their application to editing humanities texts.</li> <li>- Indexing in office editors</li> <li>- Multimedia presentations</li> <li>- Bibliographic programs</li> <li>- Online search engines and databases</li> </ul>		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		51.0%	60.0%
		51.0%	40.0%
Recommended reading	Basic literature	Polskie normy wydawniczo-edytorskie (katalog) Niemieckie zasady tworzenia tekstu komputerowego: <a href="https://www.korrekturen.de/fehler_und_stilblueten/die_sieben_haeufigsten_typographie-suenden.shtml">https://www.korrekturen.de/fehler_und_stilblueten/die_sieben_haeufigsten_typographie-suenden.shtml</a> <a href="https://lektorat-korrekturlesen.de/typografiefehler/">https://lektorat-korrekturlesen.de/typografiefehler/</a> <a href="https://www.profi-homepage.de/die-10-goldenen-regeln-der-homepage-typografie/">https://www.profi-homepage.de/die-10-goldenen-regeln-der-homepage-typografie/</a>	
	Supplementary literature	Kamień J., Podręcznik autora, Gdańsk 2015 Pacek J., Indeksowanie w XXI wieku: ewolucja i współczesne funkcje pojęcia, Zagadnienia Informatyki 2006 nr 2, s. 32-49, <a href="https://fbc.pionier.net.pl/details/nnRtxwf">https://fbc.pionier.net.pl/details/nnRtxwf</a> Poradecki M., GREP w pracy redaktora wprowadzenie do zagadnienia, Acta Universitatis Lodziensis. Folia Literaria Polonica, 2016, 4 (34) Wolański A., Edycja tekstów. Praktyczny poradnik. Książka, prasa, www, Warszawa 200	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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