

Subject card

Subject name and code	Seminar I - SZLACHETKO Katarzyna, PG_00203112						
Field of study	Criminology						
Date of commencement of studies	October 2024		Academic year of realisation of subject		2026/2027		
Education level	Bachelor's studies		Subject group				
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish		
Semester of study	5		ECTS credits		3.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Katarzyna Szlachetko				
	Teachers		dr Katarzyna Szlachetko				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	30.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		45.0	75
Subject objectives	The aim of the course is to prepare students to begin work on a bachelors thesis in the field of administrative law issues within the criminology programme. As part of the seminar, students acquire the knowledge and skills necessary for preparing a diploma thesis, in particular in the following areas: 1. selecting and refining the topic of the bachelors thesis, 2. formulating research problems and research questions, 3. defining the objective, scope, and structure of the diploma thesis, 4. searching for, analysing, and critically evaluating academic literature, legal acts, and case law, 5. applying basic research methods appropriate for legal and social sciences, 6. analysing selected issues of administrative law related to the functioning of public administration as well as public safety and public order, 7. applying the principles of academic research methodology, academic writing techniques, and academic ethics. The seminar also aims to develop students ability to independently analyse legal and social problems, formulate arguments, and present the assumptions and results of their own research. The course prepares students to develop the concept of their bachelors thesis and continue its implementation during the following semester of the seminar.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	KRYML3_UK03	The student is able to plan and organise work related to the preparation of the bachelor's thesis, define the stages of research tasks, and set priorities connected with the development of legal and criminological issues.	[SK2] presentation/project/paper/report [SK5] implementation of a problem task [SK8] observation of student's independent or team work
	[KRYML3_UW01] The graduate can observe and interpret social phenomena, analyzes their relations with various areas of criminology.	The student is able to identify and explain the relationships between the functioning of public administration, public safety, and selected social problems constituting the subject of criminological research.	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work
	[KRYML3_UK02] He/she is prepared to participate actively in groups, organizations and institutions related to criminology broadly understood, especially prevention and combating of crime, and at the same time he/she is able to communicate with people who are not specialists in criminology.	The student is prepared to cooperate and communicate within the environment related to administrative law and criminology, including presenting the results of their own analyses and formulating conclusions in a manner understandable to various audiences.	[SK2] presentation/project/paper/report [SK5] implementation of a problem task [SK6] demonstration of practical skills
	[KRYML3_UU02] He/she can use basic theoretical knowledge in the field of criminology and related disciplines in order to analyze, interpret and solve problems related to criminology.	The student knows and understands the basic research problems related to administrative law issues and their significance for public safety and public order. The student is able to use basic theoretical knowledge in the field of criminology, administrative law, and social sciences to analyse and interpret selected research problems. The student is able to formulate research problems and research questions as well as define the objective and structure of a bachelor's thesis. The student is also able to search for, analyse, and use academic literature, legal acts, and case law related to the subject of the prepared diploma thesis. The student is ready to independently develop knowledge, conduct research work, and comply with the principles of academic integrity and ethics.	[SU1] oral statement/conversation/discussion [SU2] presentation/project/paper/report [SU3] text preparation/written work [SU6] demonstration of practical skills
	[KRYML3_UU03] He/she can acquire knowledge independently and develop his/her professional skills, using various sources (in native and foreign language) and modern technologies.	The student is able to independently acquire and develop knowledge in the field of administrative law and criminological issues by using academic literature, legal acts, case law, and various sources of information in both the native and foreign languages, as well as modern technologies supporting the research process and the preparation of the diploma thesis.	[SU2] presentation/project/paper/report [SU5] implementation of a problem task [SU8] observation of student's independent or team work
	[KRYML3_KK01] The graduate is aware of the level of his/her knowledge and skills and understands the need for lifelong learning.	The student is aware of the need for continuous improvement of knowledge and skills in the field of administrative law and criminological issues, as well as the development of competences necessary for research and professional work.	[SK1] oral statement/conversation/discussion [SK2] presentation/project/paper/report [SK5] implementation of a problem task
	[KRYML3_WG02] The graduates knows the basic terminology and basic concepts in the field of law, criminology and related sciences.	The student has structured knowledge of the institutions and mechanisms of administrative law as well as selected criminological issues, enabling the proper analysis of problems related to the subject of the prepared bachelor's thesis.	[SW1] oral statement/conversation/discussion [SW2] presentation/project/paper/report [SW3] text preparation/written work

Subject contents	1. Introduction to the diploma seminar and the rules for preparing a bachelors thesis. 2. Characteristics of a diploma thesis concerning administrative law issues within the criminology programme. 3. Selection and refinement of the bachelors thesis topic. 4. Formulation of research problems and research questions related to administrative law and criminological issues. 5. Defining the objective, scope, and structure of the diploma thesis. 6. Research methods used in legal, social, and criminological sciences. 7. Principles of searching for and selecting academic literature, legal acts, and case law. 8. Analysis of selected administrative law issues related to public safety and the functioning of public administration. 9. Rules for citing sources and preparing footnotes and bibliography. 10. Basics of academic research methodology and diploma thesis writing techniques. 11. Development of the concept and outline of the bachelors thesis. 12. Presentation and discussion of the assumptions of the prepared diploma theses.								
Prerequisites and co-requisites									
Assessment methods and criteria	<table><tr><th>Subject passing criteria</th><th>Passing threshold</th><th>Percentage of the final grade</th></tr><tr><td></td><td>50.0%</td><td>100.0%</td></tr></table>	Subject passing criteria	Passing threshold	Percentage of the final grade		50.0%	100.0%		
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Recommended reading	Basic literature	- Nowak S., <i>Metodologia badań społecznych</i>, Wydawnictwo Naukowe PWN, Warszawa 2024. - Zenderowski R., <i>Technika pisanie prac magisterskich i licencjackich</i>, CeDeWu, Warszawa 2023. - Stahl M., Korzeniowski P. (eds.), <i>Prawo administracyjne. Pojęcia, instytucje, zasady w teorii i orzecznictwie</i>, Wolters Kluwer Polska, Warszawa 2024.							
	Supplementary literature	- Perechuda K., <i>Holistyczna metodologia nauk. Ontologia i epistemologia badań naukowych</i>, CeDeWu, Warszawa 2023. - Smarż J., Fundowicz S., Śwital P. (eds.), <i>Założenia nauki administracji</i>, Wolters Kluwer Polska, Warszawa 2024.							
	eResources addresses								
Example issues/ example questions/ tasks being completed									
Work placement	Not applicable								

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