

Subject card

Subject name and code	Seminar II - RYTEL-WARZOCHA Anna , PG_00177616						
Field of study							
Date of commencement of studies	October 2024	Academic year of realisation of subject			2026/2027		
Education level	Bachelor's studies	Subject group					
Mode of study	full-time studies	Mode of delivery			at the university		
Year of study	3	Language of instruction			Polish		
Semester of study	6	ECTS credits			4.0		
Learning profile	practical	Assessment form			credit		
Conducting unit	Department of Constitutional Law and Political Institutions -> Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Anna Rytel-Warzocha				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	30.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		70.0	100
Subject objectives	The primary objective of the course is to develop students ability to analyze significant issues related to constitutional law, which will subsequently serve as the research topic for their bachelors thesis.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	ADMINL3_WK10	<p>The student knows and understands the main civilizational challenges affecting the shaping of constitutional law and the structures of public administration.</p> <p>The student has knowledge of contemporary constitutional dilemmas arising from the social, technological, and political development of the state.</p> <p>The student understands the relationships between civilizational progress and changes in the constitutional system and the organization of public administration.</p> <p>The student is able to analyze and interpret the effects of civilizational changes on constitutional law and state institutions.</p> <p>The student is able to draw conclusions regarding the impact of contemporary social, technological, and cultural challenges on constitutional law and the functioning of administration.</p> <p>The student is able to critically assess contemporary constitutional issues in the context of civilizational and social challenges.</p> <p>The student demonstrates awareness of the importance of analyzing civilizational challenges when designing constitutional and administrative solutions.</p> <p>The student is able to responsibly apply knowledge of constitutional law in the analysis of social and administrative problems.</p> <p>The student is prepared to independently deepen their knowledge and monitor changes in constitutional law and administrative practice resulting from civilizational challenges.</p>	<p>[SW1] oral statement/ conversation/discussion [SW3] text preparation/written work</p>

Subject contents

Formal and Substantive Guidelines for Writing a Bachelors Thesis

- Structure of the thesis: introduction, theoretical part, research part, conclusions, and recommendations.
- Rules for drafting the thesis: logical consistency, linguistic correctness, proper citation of sources.
- Choosing the topic of the bachelors thesis in the context of current constitutional, administrative, and public issues.
- Formulating the research problem, research questions, and hypotheses.
- Academic style and scientific standards applicable at the Faculty of Law and Administration, University of Gdańsk.
- Formatting, bibliography, and footnote requirements according to faculty regulations and guidelines.

Rules for Collecting Materials for Research

- Identification of sources of knowledge: academic literature, legal acts, case law, official publications.
- Techniques for collecting empirical data: interviews, surveys, observations, document analysis.
- Assessment of the reliability and relevance of information sources.
- Organization of collected materials to enable their effective use in the bachelors thesis.
- Ethical and legal aspects of using sources and conducting research (personal data protection, copyright).
- Creating bibliographic databases and source materials for the research thesis.

Research Methodology in Administration

- Basic scientific research methods applied in public administration.
- Selection of research methods appropriate to the research problem (quantitative and qualitative methods).
- Data analysis and interpretation of results in the context of administrative issues.

Drafting and Presenting Results

- Ways of presenting research results in written and oral form.
- Preparation of outlines, plans, and drafts of the thesis.
- Guidelines for preparing the bachelors thesis defense: oral presentation, defense of hypotheses, answering questions.

Integration of Theoretical Knowledge with Administrative Practice

- Use of practical experience and case studies in developing the bachelors thesis topic.

	<ul style="list-style-type: none"> Formulating recommendations for public administration based on research results. 		
Prerequisites and co-requisites	none		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written paper	51.0%	100.0%
Recommended reading	Basic literature	J. Kamień, Podręcznik autora, Gdańsk 2015. A. Pułło, Prace magisterskie i licencjackie. Wskazówki dla studentów, Warszawa 2007.	
	Supplementary literature	J. Boć Jak pisać prace magisterską, Wrocław 2009.	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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