

**Subject card**

<b>Subject name and code</b>	History of Administration, PG_00205577						
<b>Field of study</b>	History						
<b>Date of commencement of studies</b>	October 2026	<b>Academic year of realisation of subject</b>			2027/2028		
<b>Education level</b>	Bachelor's studies	<b>Subject group</b>			Obligatory subject group in the field of study Optional subject group Humanistic-social subject group Subject group related to scientific research in the field of study		
<b>Mode of study</b>	full-time studies	<b>Mode of delivery</b>			at the university		
<b>Year of study</b>	2	<b>Language of instruction</b>			Polish		
<b>Semester of study</b>	4	<b>ECTS credits</b>			2.0		
<b>Learning profile</b>	academic	<b>Assessment form</b>			credit		
<b>Conducting unit</b>	Division of Methodology of History, History of Historiography and Archival Science -> Institute of History -> Faculty of History -> Rector						
<b>Name and surname of lecturer (lecturers)</b>	<b>Subject supervisor</b>		dr Jarosław Drozd				
	Teachers						
<b>Lesson types</b>	<b>Lesson type</b>	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
<b>Learning activity and number of study hours</b>	<b>Learning activity</b>	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		2.0		18.0	50
<b>Subject objectives</b>	Students learn about the history of the Polish political system and the specifics of the archival resources produced by the various authorities and offices, taking into account the processes of accumulation and archiving of the resources.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[HISTL3_W02] Has advanced, chronologically and thematically ordered knowledge of the history of ancient and modern Polish lands	K1H_W03: The student has advanced, chronologically and thematically ordered knowledge of the range of development of archival processes and political transformations in Poland	[SW4] test/exam - oral or written [SW1] oral statement/ conversation/discussion
	[HISTL3_K01] Critically evaluates his/her knowledge, demonstrates a willingness to continually expand his/her knowledge and to seek expert advice if he/she has difficulty solving a problem on his/her own	K1H_K01: The student critically evaluates his/her knowledge of the history of the administrative system of Polish administrative system and archival studies, demonstrates readiness to continually expand his/her knowledge and to seek expert opinions in case of difficulties, to broaden his/her knowledge, as well as to consult an expert opinion in case of difficulties with solving a problem independently	[SK1] oral statement/conversation/ discussion [SK4] test/exam - oral or written
	[HISTL3_W03] Has advanced, well-structured and detailed knowledge of general history (covering the main historical periods) from both a chronological and thematic perspective	K1H_W02: The student has advanced, chronologically and thematically ordered knowledge of the history of the administrative system of Poland K1H_W03: The student has advanced, ordered detailed knowledge in the field of connections of the development of archival processes with political transformations of Poland	[SW4] test/exam - oral or written [SW1] oral statement/ conversation/discussion
[HISTL3_U08] Is able to plan and organise his/her work independently acquiring and consolidating knowledge in a structured and systematic manner	The student is able to effectively plan and organise his/her work, independently acquire and consolidate knowledge in an orderly and systematic manner	[SU1] oral statement/conversation/ discussion [SU4] test/exam - oral or written	
Subject contents	The history of archive resources and archives against the background of the history of the Polish political system from the Piast period to the Third Republic. Basic definitions of the history of administration, types of administrative structures and the main principles of their functioning, the beginnings of modern administration in Poland in the late 18th c, Administrative divisions on Polish lands in post-partition period, building administrative structures within particular administrative systems in post-partition period (lands of different partitions and in different periods), administrative divisions on Polish lands in XX century, building administrative structures in Poland in XX century. (period of II RP, II World War, PRL, III RP).		
Prerequisites and co-requisites	None		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Frequency	70.0%	30.0%
	Colloquium	50.0%	70.0%
Recommended reading	<p>Basic literature</p> <p>A. Ajnenkiel, Administracja w Polsce. Zarys historyczny, Warszawa 1977.  H. Izdebski, Historia administracji, Warszawa 2002.  W. Witkowski, Historia administracji w Polsce 1764-1989, Warszawa 2007.  Archiwum Główne Akt Dawnych. Przewodnik po zespołach, cz. I. Archiwa dawnej Rzeczypospolitej, wyd. 2, Warszawa 1975  Archiwum miasta Elbląga. Przewodnik po zespołach 1242 - 1945, oprac. Janina Czaplicka i Wanda Klesińska, Warszawa 1970  Siemieński Józef, Przewodnik po archiwach polskich. t. 1, Archiwa dawnej Rzeczypospolitej, Warszawa 1933;</p>		

	Supplementary literature	<p>Archiwum Państwowe w Gdańsku. Przewodnik po zasobie do roku 1945. oprac. C. Biernat, Warszawa 1992.</p> <p>W. Ćwik, Historia administracji, Zamość 2004.</p> <p>M. Dereszyńska-Romaniuk, Kancelaria Urzędu Wojewódzkiego Pomorskiego w Toruniu w latach 1919-1939, Warszawa 1998.</p> <p>S. Grodziski, Historia ustroju społeczno-politycznego Galicji 1772-1848, Wrocław-Warszawa-Kraków-Gdańsk 1971.</p> <p>A. Gulczyński, Ministerstwo byłej dzielnicy pruskiej (1919-1922), Poznań 1995.</p> <p>J. Bardach, B. Leśnodorski, M. Pietrzak, Historia ustroju i prawa polskiego, Warszawa 1993.</p> <p>I. Jaworski, Zarys powszechnej historii państwa i prawa, Warszawa 1996.</p> <p>A. Staszaków, Archiwa lwowskie i przemyskie. Raport dra Ericha Randta z pobytu we Lwowie i Przemyślu w dniach 1-6 lipca 1941 r., Rocznik Historyczno-Archiwalny, t.11 Przemyśl 1996.</p> <p>M. Stażewski, Niemiecka polityka archiwalna na ziemiach polskich włączonych do Rzeszy 1939-1945, Warszawa 1991.</p> <p>W. Stępniań, Misja Adama Stebelskiego. Rewindykacja archiwaliów polskich włączonych z Niemiec w latach 1945-1949, Warszawa 1989.</p> <p>W. Stępniań, Sukcesja państw dotycząca archiwaliów, Warszawa 1989</p>
	eResources addresses	
Example issues/ example questions/ tasks being completed	Present the administrative divisions in the Polish lands in the 20th century.	
Work placement	Not applicable	

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