University of Gdańsk

Subject card

Subject name and code	Project planning and management - tutorials, PG_00192757		
Field of study	Marine Biotechnology		
Date of commencement of studies	October 2027	Academic year of realisation of subject	2027/2028
Education level	Master's studies	Subject group	Obligatory subject group in the field of study Humanistic-social subject group
Mode of study	full-time studies	Mode of delivery	at the university
Year of study	1	Language of instruction	English
Semester of study	2	ECTS credits	2.0
Learning profile	academic	Assessment form	credit
Conducting unit	Department of Marine Biology and Biotechnology -> Faculty of Oceanography and Geography -> Rector		
Name and surname of lecturer (lecturers)	Subject supervisor	prof. dr hab. Hanna Mazur-Marzec	
	Teachers		

Lesson types

Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
Number of study hours	0.0	30.0	0.0	0.0	0.0	30

E-learning hours included: 0.0

Learning activity and number of study hours

Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
Number of study hours	30	1.0	19.0	50

Subject objectives

The aim of the project laboratory course is to develop students knowledge and skills in planning and managing projects, including understanding funding structures, designing project components (substantive, organizational, and budgetary), and using project management tools throughout all phases: initiation, planning, execution, and closure.

Learning outcomes

Course outcome	Subject outcome	Method of verification
[MBMU2-KK02] Is ready to effectively plan and organize his individual and team work, especially in the laboratory and at sea; is ready to plan his individual career and act in an entrepreneurial manner	Possess advanced knowledge of selected aspects of project management and is able to present them clearly and effectively.	[SK1] oral statement/conversation/ discussion [SK2] presentation/project/paper/ report
[MBMU2-KW05] Possesses knowledge in the fields of social sciences and humanities necessary for the responsible conduct of research and innovation activities, taking into account ethical, legal, and social aspects.	Has an in-depth knowledge of selected issues related to project planning and management.	[SW4] test/exam - oral or written [SW1] oral statement/ conversation/discussion

Subject contents

1. Introduction to project funding: Overview of national and international sources of project funding; criteria for selecting funding based on the applying institution and project objectives; basic rules and procedures for applying for research or development projects.
2. Project planning and organization: Defining project goals, objectives, and scope of tasks; formation of project teams and assignment of roles and responsibilities; planning the project structure, task division, and workflow; budget planning: determining the size, components, and allocation of resources; identifying and analysing potential risks.
3. Project management: project management tools; coordination of tasks and communication within the project team; critical assessment of project deliverables and their impact.

Prerequisites and co-requisites

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	discussion	51.0%	40.0%
	presentation	51.0%	40.0%
	test	51.0%	20.0%
Recommended reading	Basic literature	Materials provided by the lecturer	
	Supplementary literature	Materials provided by the lecturer	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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